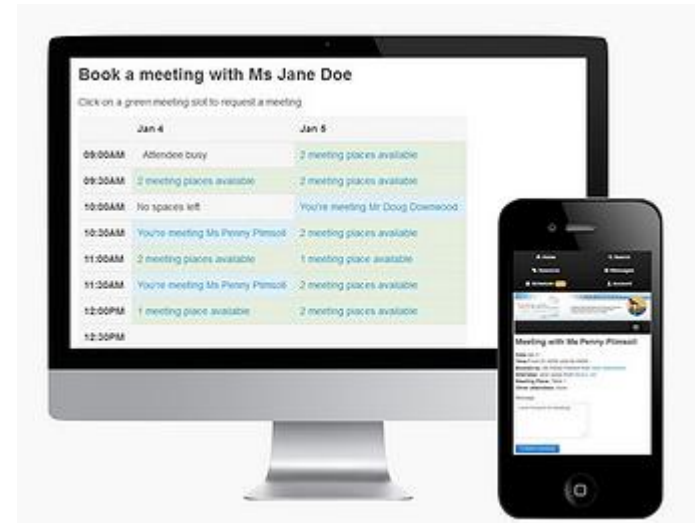




**The 1:1 meeting
scheduler that runs
itself**



Meeting Mojo is for event managers who want to add value with pre-booked 1:1 business meetings and sessions

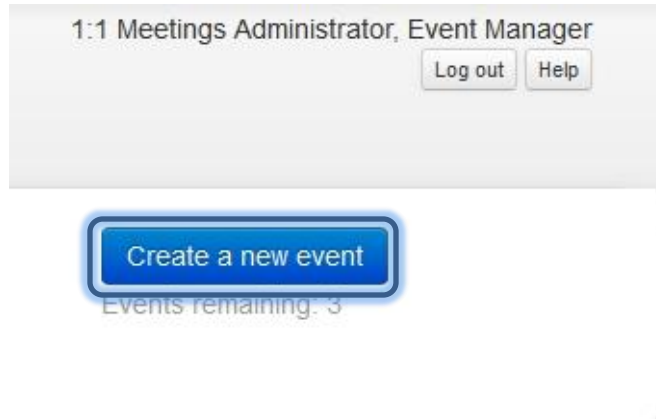


**You can set up and
operate Meeting Mojo
online.**

Here's how...



**Create a new 1:1
scheduling
system in 3 easy
steps**



<http://dashboard.meeting-mojo.com>



Step 1: Enter details

My event is called

You can change this later in the event settings page

Start date

2014 ▾ 05 ▾ 07 ▾

End date

2014 ▾ 05 ▾ 09 ▾

Event address

Cancel

Next

May 2014						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Enter the name of your event, and the date(s) when the 1:1 meetings will take place.

Step 2: Add time slots

Start	End	May 7	May 8	May 9	
<input type="text" value="09:00"/>	<input type="text" value="09:30"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Delete
<input type="text" value="09:30"/>	<input type="text" value="10:00"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Delete
<input type="text" value="10:00"/>	<input type="text" value="10:30"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Delete
<input type="text" value="10:30"/>	<input type="text" value="11:00"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Delete
<input type="text" value="11:00"/>	<input type="text" value="11:30"/>				

[Back](#)

[Next](#)

Enter time-slots to create the 1:1 meeting schedule.

Step 3: Add meeting points

Table 1

Delete

Table 2

Delete

Table 3

Delete

Table 4

Delete

Add meeting point

Back

Finish

**Add the venue locations
where 1:1 meetings will
take place.**

Step 3: Add meeting points

Table 1

Delete

Table 2

Delete

Table 3

Delete

Table 4

Delete

Add meeting point

Back

Finish

Setup completed!

System ready to use!

[Event Manager >](#) [My Event >](#) [Website](#)

My Event

1:1 Meetings Administrator, Event Manager

[Log out](#) [Help](#)

[Dashboard](#) [Organisations](#) [Attendees](#) [Meetings](#) [Messages](#) [Content](#) [Setup](#)

Notifications

Your event has been created

You've setup a conference called My Event. It starts on May 7 and goes on for 3 days.

Live status

Import delegate data and launch the system.

4 standard meeting points
1 shared meeting points

Shortcuts

Add new Attendees

Upload from a file (.csv)

[Upload...](#)

Add an organisation

[Add...](#)

Settings

Registrations ☐ OFF

Bookings ☒ ON



My Event

Dashboard Organisations Attendees Meetings Messages Content Setup

	A	B	C	D	E
1	email	firstname	lastname	organisationname	password
2	geeta@m	Geeta	Patel	Exact Equity LLP	mojo123
3	wei@m	Wei	Li	Marvellous Mining	mojo123
4	lorenzo@	Lorenzo	Ferrari	Gorgeous Geophys	mojo123
5	kristina@i	Kristina	Johanssor	Prescription Pharn	mojo123
6					

Meetings
the last 24 hours
Meetings
the last 24 hours
Approved
Attendees and approved
0 Regular organisations
0 Solo organisations

Shortcuts

Add new Attendees

Upload from a file (.csv)

Upload...

Add an organisation

Add...

Upload from a file...



My Event

Dashboard Organisations Attendees Meetings Messages Content Setup

Name Newco Inc

Group Participating Company

Is solo ☐

Website www.domain.com

Profile **B** *I*         

Newco is a startup company dealing in speci

Path: p

Live status

- 0 Confirmed meetings
- 0 Confirmed in the last 24 hours
- 0 Unconfirmed meetings
- 0 Unconfirmed in the last 24 hours
- 0 Attendees approved
- 0 Attendees unapproved
- 0 Regular organisations
- 0 Solo organisations

Shortcuts

Add new Attendees

Upload from a file (.csv)

Upload...

Add an organisation

Add...

Add entries one-by-one...



[Home](#) [Register](#)

Email

Password

Password again

Title

Please select

Firstname

Lastname

Jobtitle

Mobile

Alternative email

LinkedIn

Insert your Public Profile link

Or, activate the integral delegate registration form.

1:1 Meetings Administrator, Event Manager

Log out Help

Messages Content Setup

Live status

0 Confirmed meetings

Shortcuts

View Attendees

Upload...

Add...

Setup

11 available meeting slots

5 meeting points

4 standard meeting points

1 shared meeting points

Settings

Registrations ON

Bookings ON



DashboardOrganisationsAttendeesMeetingsMessages

▼ Filter these results

Name

Approved

Yes or no

Filter

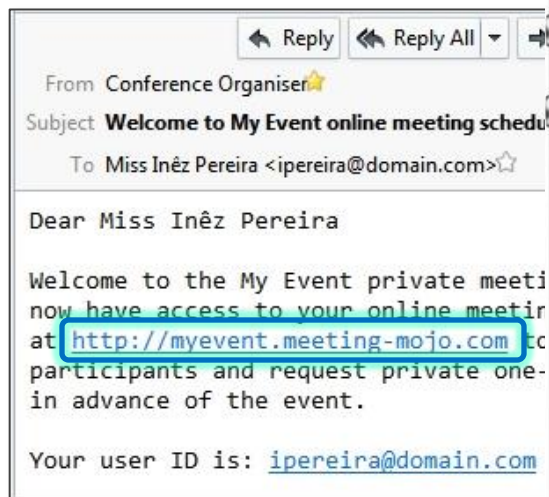
Reset

<input type="checkbox"/>	Name	Group	Approved
<input type="checkbox"/>	Able Automotive	Participating Company	✓
<input type="checkbox"/>	Acme Consulting LLP	Participating Company	✓
<input type="checkbox"/>	Crazy Construction	Participating Company	✓
<input type="checkbox"/>	Dynamic Development	Participating Company	✓
<input type="checkbox"/>	Exact Equity LLP	Participating Company	✓
<input type="checkbox"/>	Giant Geophysical	Participating Company	✓
<input type="checkbox"/>	Marvellous Mining	Participating Company	✓
<input type="checkbox"/>	Miracle Media	Participating Company	✓

Meeting Mojo instantly creates an online account for each user.



Login details are sent to each user on activation



Delegates log in to...



Account

Miss Inêz
Pereira

✕ Log out

My organisation

[✎ Edit](#)

My attendees

[👤 Miss Inêz Pereira](#)

[👤 Ms Anna de Vries](#)

[+ Add attendee](#)

Able Automotive (Preview)

The first line of the profile shows on the search page. Click 'more' to view the full profile.



Website:

www.able_auto.net

Business Type

[Automotive](#)

[Less...](#)



Miss Inêz Pereira

Director

Personal Bio

I am the operating officer of the company, personally responsible for all areas of purchasing, resources and planning.



Ms Anna de Vries

VP Sales

Add an online profile



Business Type

Index

A B C D E F G
H I J K L M N
O P Q R S T U
V W X Y Z **All**

Countries


All

Search **Reset**

Acme Consulting LLP

The first line of the profile shows on the search page. Click 'more' to view the full profile

[More...](#)


**Mr Mark Jones**
Marketing Director

[Send message](#) [Book meeting](#)

Crazy Construction

The first line of the profile shows on the search page. Click 'more' to view the full profile

[More...](#)


**Dr Joachim Müller**
Group Director

[Send message](#) [Book meeting](#)

Dynamic Development

The first line of the profile shows on the search page. Click 'more' to view the full profile

[More...](#)


**Ms Jane Doe**
SVP Business Development

[Send message](#) [Book meeting](#)

Exact Equity LLP

The first line of the profile shows on the search page. Click 'more' to view the full profile

[More...](#)


**Mrs Geeta Patel**
Analyst


[Send message](#) [Book meeting](#)


Search for meeting targets



Ms Jane Doe

 Marketing Director

 Send message

 Book meeting

Request a meeting with Ms Penny Plimsoll

Date: Jan 4

Time: From 12:00 until 12:30

Booked by: Ms Jane Doe from [Dynamic Development](#)

Attendee: Ms Penny Plimsoll from [Able Automotive](#)

Meeting Place: Pending

Other attendees: None

Add an optional message

I'd like to discuss our new product ...

Send a message to everyone attending this meeting

Yes

Are you sure you wish to request this meeting?

Request 1:1 meetings



Meeting Schedule for Ms Penny Plimsoll, Able Automotive

My Event
May 7 -9

2012-01-04

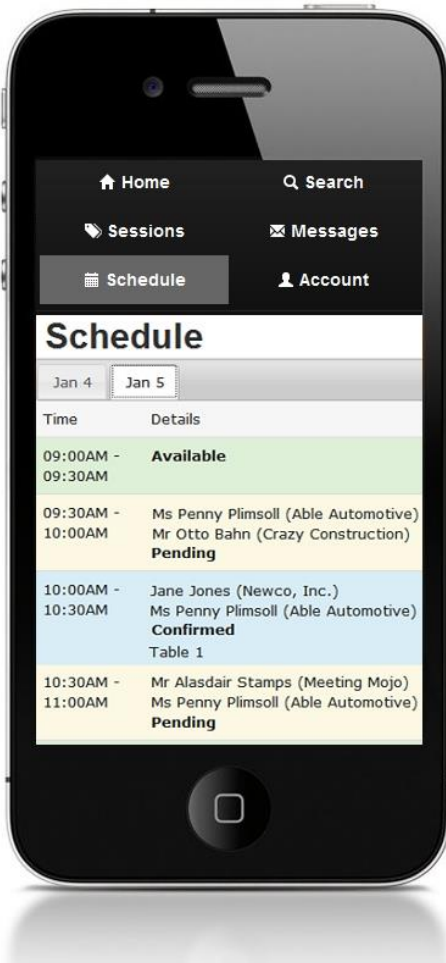
Time	Details
10:00 - 10:30	Ms Penny Plimsoll (Able Automotive) Mr Paul Pinnacle (Acme Consulting LLP) Confirmed Table 1
10:30 - 11:00	Mr Chubby Checker (Exact Equity LLP) Ms Penny Plimsoll (Able Automotive) Confirmed Table 1
11:30 - 12:00	Ms Penny Plimsoll (Able Automotive) Mariana Mota (UX Company, Inc.) Unconfirmed
13:30 - 14:00	Dr John Scientist (Technology Institute) Ms Penny Plimsoll (Able Automotive) + Percy Plumstead Confirmed Table 1
14:00 - 14:30	Ms Penny Plimsoll (Able Automotive) Mr Otto Bahn (Crazy Construction) Confirmed Table 1
14:30 - 15:00	Ms Penny Plimsoll (Able Automotive) Mr Alasdair Stamps (BioP LLP) Unconfirmed
15:00 - 15:30	Mr Pedro Podcast (Miracle Media) Ms Penny Plimsoll (Able Automotive) Confirmed Table 2
15:30 - 16:00	Appointment: Session 1 - Unconfirmed
16:00 - 16:30	Appointment: Session 1 - Unconfirmed

Meeting Mojo links meetings to the timeslots and meeting locations you set up...

... and automatically generates meeting calendars for each user.

✓ **Printable**





✓ Available on mobile

My Event

1:1 Meetings Administrator, Event Manager

Log out

Help

Dashboard

Organisations

Attendees

Meetings

Messages

Appointments

Content

Setup

Notifications

Your event has been created

You've setup a conference call Event. It starts on May 7 and for 3 days.

Live status

0 Confirmed meetings

0 Confirmed in the last 24 hours

Shortcuts

Add new Attendees

from a file (.csv)

Upload...

organisation

Add...

Monitor the system via your dashboard

Setup

24 available meeting slots

76 meeting points

1 shared meeting points

Settings

Registrations

OFF

Bookings

ON



Notifications

Your event has been created

You've setup a conference called My Event. It starts on May 7 and goes on for 3 days.

Live status

2548	Confirmed meetings
139	Confirmed in the last 24 hours
45	Unconfirmed meetings
261	Unconfirmed in the last 24 hours
458	Attendees approved
61	Attendees unapproved
312	Regular organisations
18	Solo organisations

Check meeting numbers

1 shared meeting points

Shortcuts

Add new Attendees

Upload from a file (.csv)

Upload...

Add an organisation

Add...

Settings

Registrations

OFF

Bookings

ON



Export this as CSV

Meetings

By meeting point

By meeting slot

Reset

export_meetings1404832798.csv

	A	B	C	D	E	F	G
1	date	start	end	meeting_point	booker_name	booker_organisation	attendee_name
2	Jan-04	09:00	09:30	Table 1	Mr Dave Fletcher	DX Limited	Ms Jane Doe
3	Jan-04	09:00	09:30	Table 2	Mr Fred Fredrickson	e-Commerce Internatio	Percy Plums
4	Jan-04	09:00	09:30	Table 3	Mr Otto Bahn	Crazy Construction	Mr Paul Pinn
5	Jan-04	09:30	10:00	Unconfirmed	Mr Otto Bahn	Crazy Construction	Mr Alasdair S
6	Jan-04	10:00	10:30	Table 1	OrgMeetingPoint Att	OrgMeetingPoint	Mr Otto Bah
7	Jan-04	10:00	10:30	Table 3	Mr Pedro Podcast	Miracle Media	Mr Fitton We
8	Jan-04	10:00	10:30	Table 4	Ms Penny Plimsoll	Able Automotive	Mr Paul Pinn
9	Jan-04	10:00	10:30	Table 5	Mrs Freya Friendly	Total TV	Mr Doug Dov
10	Jan-04	10:00	10:30	Table 6	Dr John Scientist	Technology Institute	Mr Eric Rock
11	Jan-04	10:00	10:30	Unconfirmed	Mr Alasdair Stamps	BioP LLP	Becky Jennir
12	Jan-04	10:00	10:30	Unconfirmed	Ms Sylvie Server	Super Systems	Ms Jane Doe

Download meeting lists

Meeting Schedule for Ms Penny Plimsoll, Able Automotive

My Event
May 7 -9

2012-01-04

Time	Details
10:00 - 10:30	Ms Penny Plimsoll (Able Automotive) Mr Paul Pinnacle (Acme Consulting LLP) Confirmed Table 1
10:30 - 11:00	Mr Chubby Checker (Exact Equity LLP) Ms Penny Plimsoll (Able Automotive) Confirmed Table 1
11:30 - 12:00	Ms Penny Plimsoll (Able Automotive) Mariana Mota (UX Company, Inc.) Unconfirmed
13:30 - 14:00	Dr John Scientist (Technology Institute) Ms Penny Plimsoll (Able Automotive) + Percy Plumstead Confirmed Table 1
14:00 - 14:30	Ms Penny Plimsoll (Able Automotive) Mr Otto Confirmed Table 1
14:30 - 15:00	Ms Penny Plimsoll (Able Automotive) Mr Alasdair Unconfirmed
15:00 - 15:30	Mr Pedro Ms Penny Plimsoll (Able Automotive) Confirmed Table 2
15:30 - 16:00	Appointment: Session 1 - Unconfirmed
16:00 - 16:30	Appointment: Session 1 - Unconfirmed

Export this as CSV

Reset

Meetings

By meeting point

By meeting slot

Batch print schedules

1-100

Print schedules

Email

Disable emails☐

Check if you do not wish to

Password

Password again

Organisatio

Pro

Searching as Miss Inêz Pereira [x]

12313 attendees from 12 organisations found

Order by date approved

Vital Ventures

The first line of the profile shows on the search page. Click 'more' to view the full profile.

More...

Mr Matthéo Lefèvre

Senior Partner

Book meeting

Print

Meetings

All meetings

Pending

Confirmed

Cancelled

Appointments

None

May 7May 8May 9

Time

Details

09:00 - 09:30

Unavailable

11:00 - 11:30

Disabled

Add meeting

Actions

Setup

View this attendee

Edit this attendee

Schedule

Messages

View organisation

Edit organisation

Meeting request limit

5

Update

Respond to queries

A simple 1:1 scheduler... with added Mojo

Register online to find out more about:

- ✦ Branding and customizing Meeting Mojo
- ✦ Special meeting configurations and limits
- ✦ Custom search filters

<http://www.meeting-mojo.com>





The 1:1 meeting scheduler that runs itself

www.meeting-mojo.com
sales@meeting-mojo.com
+44 1420 488313

